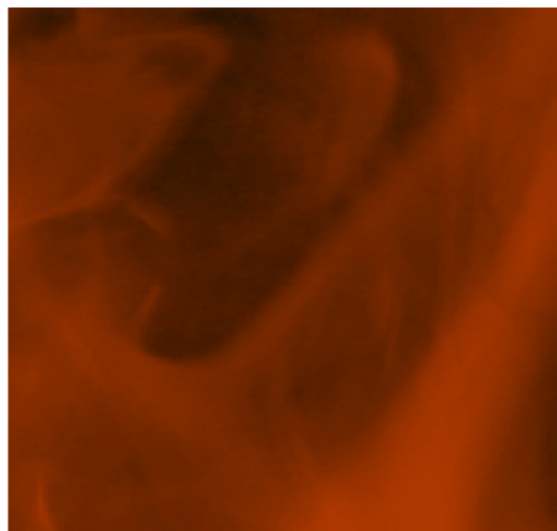
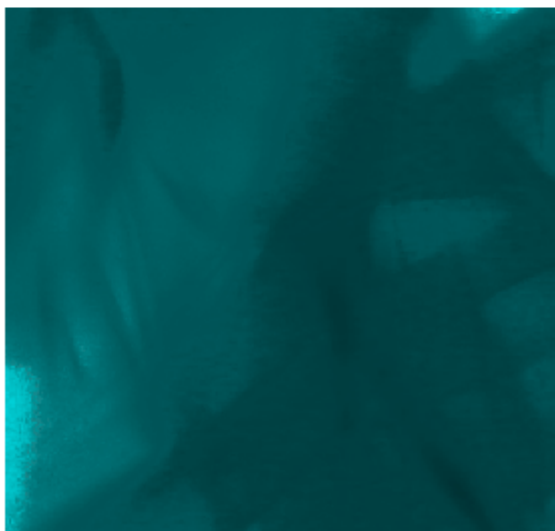
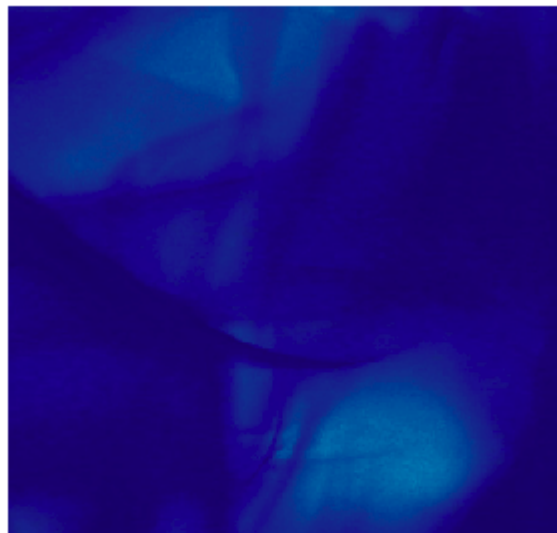
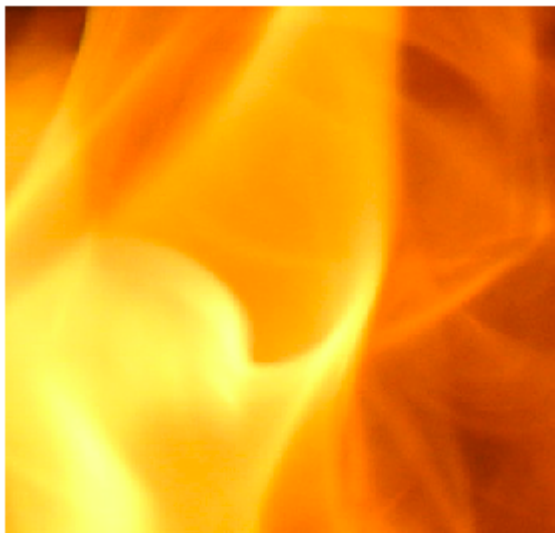


# CROSSWORKS / RISTITEOKSIA



# TO DO LIST / TEHTÄVÄ-LISTA

Last updated/Viimeksi päivitetty: 02.08.2006  
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## TO DO LIST / TEHTÄVÄ-LISTA

- Programme, Catalogue & Info Material (Bastian)
- Contact with performers: Elliots (Marjo Koskela), Sudanese Drummers & Dancers (Amos), Kinneret (Merja Meir) (Bastian)
- Contact with speaker(s): Kalervo Ukkola (Patrick, Bastian)
- Contact with City Library Personnel (Bastian)  
Näyttelyvastaava Helena Tapio (08-55847313)  
Vahtimestari Janne Silander (044-7037300)
- Pystyttäminen: pe 4.8. klo 16-20 Avaustapahtuma: la 5.8. klo 12-14
- Purkaminen: su 13.8. klo 12-15 Päätöstapahtuma: la 12.8. klo 12-14
- Material: Kiinnikkeet, seinäkkeet, siima/lanka, pöytä ja tuolit, vitriinit, julisteet kirjastoissa (12 kpl), äänentoistolaitteet, datatykki, valkokangasteline, fläppitaulu, tarjoilu (kulhot jne.)
- Ostoslista: pahvimukit, lautasliinat, siimaa/lankaa, jättesäkit, drawing pins/nastat, needle pins/neulat, teippi, ripustimia (kolmiomainen metallinen pienine nauloineen)...
- Press release, Web pages & PMR (Bastian)
- E-mail with instructions to participants, e.g. deadline and art works ready for display (with hook and eye for strings from ceiling; koukkuineen ja kiemuroineen) (Bastian)
- E-mail with instructions to performing artists (programme schedule, own musical instruments, technical means, microphone, loudspeakers etc.)
- Supervision (ICFO), Insurance (through Oulu congregations' insurance company)? (Patrick, ICFO, Yve)
- Distribution of Posters / List for volunteers (Bastian, ICFO)
- Supervision in the Exhibition Room / List for volunteers (Bastian, ICFO)
- Storing the art works & putting up the exhibition (Arpad & rest of organisers & volunteers)
- Food & Drinks at Opening and Closing Event / List for volunteers (Yve, Bastian)
- Auction (Patrick & Yve)
- Putting up/Taking down the Art Exhibition (Yve, Bastian, Patrick, ICFO)
- Instructions for Auction (Yve, summary and translation by Bastian)
- Posters: 50+20 A 3; 100+20 A 4
- Frames (Ela, two paintings 50 x 70 cm?)
- Information to Helvi Puolakka (Bastian)